

# Karissa Carpenter

Raleigh, North Carolina 27603

(336) 302-6082

[kmcarpenter97@gmail.com](mailto:kmcarpenter97@gmail.com)

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## **Education:**

### **Catawba College**

B.A. Theatre Arts/Minor in Studio Art

### **Salisbury, North Carolina**

Fall 2015 - Winter 2018

## **Experience:**

### **Lee Street Theatre**

*Seasonal*

### **Salisbury, North Carolina**

October 2018 - Present

#### **Stage Manager:**

Assist directors with anything they need. Ensure shows run well and up to par with safety standards. Keep up with paperwork and tasks as assigned by the Director and Artistic Director. Document blocking, line notes, set/props/costume tracking lists, etc. Spreadsheet and documentation heavy, and keeping up with contracts. Right-hand man. Take over in running the production once tech week starts. Run lights or sound if there is an operator missing. Participate in load in and load out in all aspects.

### **Carowinds**

*Seasonal*

### **Charlotte, North Carolina**

October 2017- Dec. 2020

#### **Supervisor/Stage Manager:**

Supervises associates including training, scheduling, evaluating, disciplining, etc. Ensures all goals and objectives are met and communicated. Guide performers through the schedule of the production daily. Make sure all elements of the production are safe, properly operating, and clean. Resolve all guest and associate concerns. Accurately completes necessary paperwork as needed.

### **Catawba College**

*Part-time*

### **Salisbury, North Carolina**

August 2015 - December 2018

#### **Costume Shop Assistant:**

Build, repair, maintain cleanliness of costumes for each production. There are three shows per semester; six in a total school year. Assist with dressing, costume changes, laundry, etc. as needed during show run.

## **Skills**

- Stage Management (7+ years)
- Costume Construction/Repair/Sewing (7 years experience, plus freelance)
- Scenic construction and scenic painting (2 Years, college and volunteer community theatre work)
- Flexible/Adaptable/Smiling at all times

*References available upon request*