

# Jace Parlin

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Hard-working Production Assistant that is new to the film industry. Ready to help as much and however I can and always willing to learn new skills and methods. Able to think quickly and use creative problem solving.

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## Work Experience

### **Blue Ridge Productions** – Office PA/Floating

02/2023 to Present, Charlotte, NC

Responsible for any tasks the production office needs, taking care of the office craft services, creating invoices, delivering packages to crew, ordering and picking up lunch, and many other tasks. I have also been put in many other roles on set. I have worked as a Set PA, Locations Member, Crafty Assistant, and ADIT. Through this I have learned how to lock down a set and help the crew with anything they need, set up tents and other needs and direct parking, take care of snacks and drinks for the crew, copy files to the main backup, and create and render Proxies and Daily Selects for the editors and producers.

### **Jace Parlin Photography** – Photographer/Editor

07/2022 to Present, Apex, NC

Worked as a freelance photographer for some clients and a couple of businesses. I edit my photos in Capture One Pro. I still do this on the side and am building a website to generate more revenue.

### **Feazel Inc.** – Canvasser

11/2022 to 02/2023, Durham, NC

Worked as a canvasser and went door to door to set up free roof inspections for homeowners who appeared to have storm damage on their roof. Worked the floor of the Raleigh Convention Center Home Show to set up solar panel consultations.

### **Assembly Fasteners Incorporated** – Team Member

07/2022 to 11/2022, Apex, NC

Fulfilled orders, received new inventory and found locations for boxes, created kit orders.

### **Wake Oasis Coffee** – Barista

08/2021 to 03/2022, Apex, NC

Prepared and made coffee for customers, did closing duties each night, took orders at the front register and through the drive-through, took inventory and ordered ingredients/supplies.

**Budget Blinds** – Jr. Installer

01/2018 to 05/2021, Durham, NC

Worked as an assistant to a senior installer, and would unbox and prepare blinds, shades, shutters, and other window coverings to be installed in the homes of customers.

**Chick-Fil-A** – Team Member

08/2018 to 06/2019, Apex, NC

Worked as a team member in the kitchen and moved to the front. I cleaned the grease boxes, made lemonade, took orders in the front and the drive-through, cleaned the dining room and bathrooms, and bagged orders.

**Education**

**Wake Technical Community College** – Associate in the Arts

08/2019 to 12/2022

**Films**

Blue Ridge (Season One)

**Hobbies**

Football

I played football for several years in Middle/Highschool, and coached JV and Varsity football for the last three years.

Photography

I spend every free second with my camera, trying to get the best photos I can.

Drawing/Painting

I find a lot of joy in creating art, and in my free time enjoy drawing cartoons and landscapes